

Emerson Community Complex
101 Church Street
Emerson, Manitoba

Emerson Community Complex Table and Chair Rental Agreement

Table and Chair Guidelines and Reservations

- Table and chair rentals are accepted on a first come first serve basis
- Any table and chair rental may be refused by the Emerson Complex Board and/or canceled at any time
- Any Lessee wishing to rent tables and chairs must be 18 years of age or older

Lessee Responsibilities

- The Lessee is responsible for the condition, pickup and prompt return of tables and chairs rented
- The Lessee will not sublet, assign or re-rent the tables and chairs without written consent of the Emerson Complex Board
- The Lessee will not leave tables and chairs unsecured or unattended during rental period
- The Lessee is responsible for lost or broken tables and chairs and will be charged for the replacement value of each broken or lost table and chair
- The Lessee will ensure tables and chairs are clean prior to return
- The Lessee is responsible for putting away/stacking all tables and chairs neatly on the provided carriers upon return

Keys, Payment and Contact Information

- Arrangements must be made ahead of time for the pickup and return of the Emerson Complex keys in order to pickup/return tables and chairs
- Rental fee can be paid via cash, cheque or e-transfer
- **Cheques are to be made out to "Emerson Community Complex"**
- **E-transfers for payment can be sent to emerson.complex@hotmail.com**
- Contact the Emerson Complex Board at emerson.complex@hotmail.com or 431-404-1888 for further questions/inquiries
- Mailing address for cheques and other correspondence:

Emerson Community Complex
Box 522
Emerson, MB
ROA 0L0

Rental Rates and Rent Provisions

- Daily rental rate: for tables \$10 per table
- Daily rental rate for chairs: \$2 per chair

Rental Period: _____

Lessee Name: _____

Lessee Full Address: _____

Lessee Phone Number: _____

Lessee Email Address: _____

Total Rent: _____

I, _____, representing _____
(Print Name) (Name of Group/Organization)

have read and on behalf of the Lessee agree to rent the tables & chairs on the above dates and times and for the intended purpose as indicated, and to pay the fees and ensure compliances with the terms and conditions contained herein and attached hereto, and hereby warrant and represent and execute this agreement on behalf of the Lessee and have sufficient power, and authority and capacity to bind the Lessee with my signature

Dated this: _____ day of _____ 20____

(Signature of Lessee)

(Signature of Complex Board Member)